

# Programme Erasmus Plus academic year 2016/2017

## International credit mobility

### Announcement of competition for students

#### 1. Premise

\_\_\_\_\_ stipulated a series of bilateral cooperation agreements in the area of the European Programme Mobility Erasmus+.

The activity of the programme for Higher Education, called Erasmus+, has the aim to improve the quality and to reinforce the dimension of the relations with the institutes of higher education of the extra-European community, encouraging the transnational cooperation between the institution of higher education, promoting the mobility of students and professors from the institutes, improving the transparency and the recognition of the studies and qualifications within the European Community.

Waiting to find out the exact numbers of the mobility scholarships for the academic year 2016/2017, provided by the National Italian Agency, \_\_\_\_\_ will start the selection for the creation of Erasmus qualifying rankings until the coverage of all scholarships for the academic year 2016/2017.

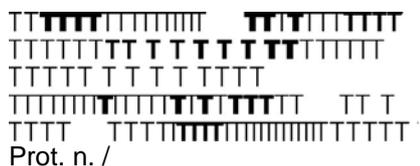
#### 2. Typology of scholarships and places.

The activity of the Project Erasmus+ allows students from \_\_\_\_\_ the opportunity to spend a studying period (from 3 to 12 months during the academic year 2016/2017) at one of the Institutions of Higher Education with which the Conservatory has compiled an inter – institutional agreement guaranteeing the opportunity to attend courses, to use university structures of the host institutions and to have all the successfully completed exams recognized by the home institution.

#### 3. Requirements of participation

The students of \_\_\_\_\_ can apply for Mobility Erasmus+ if they own the following requirements:

1. to be a regular student at the Conservatory in one of the higher courses at Bachelor or Master degree;
2. to have the appropriate level of English language or of the host country language;
3. to be a citizen of a member State of the European Community or other country participating to the Programme or to be officially recognized by Italy as refugee, stateless or permanent resident (at least six years of residence);



4. to be not beneficiary, at the same time, of another community contribution coming from other mobility programs;

Erasmus+ enables students to study or train abroad more than once as Erasmus students as long as the minimum duration for each activity (e.g. 3 months for studies) and a total maximum of 12 months per study cycle is respected.

However, higher education institutions could give lower priority to students who have already benefited from a mobility period in the same study cycle (under LLP – Erasmus programme, Erasmus Mundus or Erasmus+).

Note: Students who follow long cycle or one-cycle study programmes can be mobile for up to 24 months during their studies.

#### 4. Recognition of study abroad

The recognition of the studies carried out abroad is based on the exams and works that have been done as follow:

1. The educational activities including the successful passed exam, and pertinent credits, related to the study plan of the student and arranged with the coordinators of the agreements, should be recognized by the home university;
2. The educational activities including the successful passed exam, and pertinent credits, not related to the study plan of the student but arranged with the coordinators of the agreements, should be recognized by the home university;
3. The educational activities, carried out without exam, related to a subject included in the study plan of the student, and arranged with the coordinators of the agreements, should be recognized by the home university, with a partial adaptation of the study plan, considering the certificated educational programme carried out abroad.

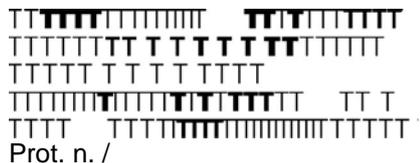
The educational activities, and pertinent credits, carried out without exam, related to a subject not included in the study plan of the student, but arranged with the coordinators of the agreements, should be recognized by the home university within the “external educational activities” foreseen in the study plans of each School.

It is necessary to consult the coordinators teachers in order to obtain a previous consent before the compiling of the individual study and/or research plan.

#### 5. Form for participation

The students that are interested may participate according to the following procedure:

1. Submit the application for the internal selection, filling up the form (Enclosed 1) from the website of \_\_\_\_\_, the activity that the student wants to do at the host Institute, listing the study courses that the student would attend, and, in case of successful passed exam, the request for the recognition in the study plan.
2. Enclose a certificate of enrolment with all successful passed exams;
3. Enclose a CV (Europass format);
4. Enclose a Letter of Motivation;



## **6. Selection**

The selection will be made by a teachers' commission with the following criteria:

1. Individual motivation
2. CV Europass
3. Knowledge of the foreign language
4. The average of the marks exams with specific reference to those that are characterising of the study programme
5. Number of the successful passed exams

The first criterion of selecting students must be academic merit, but with equivalent academic level preference should be assigned from less advantaged socio - economic backgrounds.

## **7. Publication of the list with selected students**

The lists containing the selected students are affix from the beginning of the date \_\_\_\_\_ until \_\_\_\_\_.

In case the student doesn't want to accept the scholarship has to write a letter to the Erasmus office as soon as possible, and the Erasmus office will arrange for eventual reserves.

## **8. Acceptance and signing of the contracts**

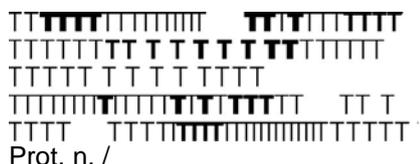
**Within 10 days** from the publication the selected student must:

- a) Communicate the acceptance of the scholarship signing the specific form available at the Erasmus Office of \_\_\_\_\_ and engage himself/herself to accept the destination for which he/she has been chosen
- b) Present the following documents to the administrative office:
  1. Letter of Motivation (in English)
  2. Recording CD or other publications
  3. Learning agreement already filled in
  4. Application form already filled in
  5. Three passport photos

## **9 Documentation for abroad study**

The student has to present the following documents to the foreign institution:

1. A valid ID card or passport
2. the E 111 form (European health card from 2004), issued by the respective local health authority after presenting a specific application, or other forms or other types of insurances necessary in order to make use of the health assistance in the host country during the stay abroad.



3. a certificate or an attestation of enrolment of \_\_\_\_\_ -
4. a document proving the Erasmus student status
5. a copy of the study plan
6. several passport photos for each possible document which could be issued in the Foreign country

## 10 Documentation for the return to the place of departure

When coming back the student has to present the following documents to the Erasmus office of the Conservatory:

1. a certification of stay showing the beginning and final dates
2. a certification of the courses attended and the certification of any exams passed, clearly indicating the credits in order to allow the academic recognition of such exams
3. a written report using the Erasmus form given by the administrative office

## 11 Cheque for the participation

A payment of the cheque has been planned for the participants according to the contract, on the basis of each effective month of stay abroad. The amount of the individual support established by the National Agencies is 850 € monthly. In addition to the above-mentioned amount of individual support, the students coming from third countries will receive the following amounts including their travel costs:

Trip distance	Amount
Between 100 and 499 km	180 EUR each participant
Between 500 and 1999 km	275 EUR each participant
Between 2000 and 2999 km	360 EUR each participant
Between 3000 and 3999 km	530 EUR each participant
Between 4000 and 7999 km	820 EUR each participant
8000 km or more	1100 each participant

\*The trip distances have to be calculated using the distance calculator made available by the European commission (...). The distance of a one way trip has to be used to calculate the amount of the EU grant for a round trip.

The outgoing student is entitled to have an advance equal to 80% of the estimated total amount. The balance related to the effective period of stay abroad is distributed after the conclusion of the period of mobility. In case the student does not participate or if he participates partially, he will be compelled to fully refund the Conservatory.

## 12 Postponement rules

As it is not envisaged, it is asked to refer to future norms and announcements indicated by the European Agency EACEA and the Italian National Agency/Indire or to any announcement from the Conservatorio di Musica "Giuseppe Tartini".